

IRIS Client Name

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OVERVIEW

I am a highly motivated refugee with full and legal work authorization in the United States. I have significant experience as an independent contractor in the HVAC field. My schedule is flexible.

WORK EXPERIENCE

Independent Contractor *HVAC Technician*

Abidjan, Ivory Coast
2007-2013

- Installed, diagnosed and repaired heating, air conditioning and ventilation systems
- Performed maintenance inspections, and adjusted, cleaned and calibrated various systems to ensure proper system operations
- Diagnosed malfunctioning heating, air conditioning and ventilation systems to determine the cause of the malfunction
- Prepared quality records and reports describing procedures, actions taken and recommended solutions
- Managed overall operations as an independent contractor with various clients
- Provided excellent customer service to meet client demand in a competitive environment

EDUCATION

Hamden Adult Education *English as a Second Language (ESL) Classes*

Hamden, CT
2015-Present

HVAC Vocational Program *[Name of School]*

[What city?], Morocco
2013-2015

High School Diploma *[Name of School]*

Abidjan, Ivory Coast
2004-2007

SKILLS AND STRENGTHS

Languages:

- French: *Fluent (Speaking, reading and writing)*
 - English: *Intermediate and improving*
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REFERENCES

Greg Marino or Jan Holton (select one), Case Manager
IRIS- Integrated Refugee & Immigrant Services
235 Nicoll Street, Second Floor
New Haven, CT 06511
Office: (475) 675-0577
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Co-Sponsor Lead
Co-Sponsor Address
Office: